



EUROPE & SCOTLAND
European Regional Development Fund
Investing in a Smart, Sustainable and Inclusive Future

Glossary

Green Infrastructure Fund

Guidance for Applicants

July 2016



Disclaimer

Applicants should be aware that as the Green Infrastructure Fund is a new programme, the guidance will be reviewed as the programme evolves and therefore may be subject to change. The European Union and Scottish Ministers reserve the right to amend the National Rules and SNH reserves the right to amend the published guidance during the period of the programme. Decisions to fund projects will be based on the availability of funding, how well the project matches the Green Infrastructure Fund priorities and its contribution to outcomes as part of the whole Strategic Intervention. These priorities may change during the course of the Strategic Intervention to take into account gaps in meeting priorities in previously funded projects and not to fund at all. The Scottish Government reserves the right not to award any support at all under this programme.

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Purpose

The purpose of this guidance is to provide a list of commonly used terms associated with Green Infrastructure and ERDF funding, and their definitions.

Table 1 – Approved Terminology

Approved Terminology	Definition
Actual Costs	These are costs which have been actually incurred in relation to the project which can be supported by an invoice and a payment trail. These will typically be procured costs for the Green Infrastructure Fund. Staff costs will not be categorised as Actual Costs as these are categorised as Flat Rate costs.
Added Value	The clear, tangible increase or improvement in conditions as a result of the investment, compared with the state without it, e.g. additional activity or outputs, increased number of participants, overall improvements to the quality of activity, reduction to delivery timescales, reduced innovation, synergy with other EU funds etc.
Activities	Work that will be funded and undertaken to deliver the agreed outputs and outcomes.
Applicant	Body submitting an application under the Green Infrastructure Fund, up to the point that their application is approved.
Application	Applicant organisation's project application submitted to the Green Infrastructure Fund comprising application form and the requested supporting documents.
Approved Purposes	What we award the funding for i.e. the activities and outputs that are approved for funding.
Assessment	The scoring exercise prior to the moderation meeting, carried out independently by groups of three assessors.
Applicant Organisation	Refers to organisation applying for funding (pre award of funding). (Synonymous with Applicant)
Assessment Panel	Three assessors allocated to assess and score applications independently, prior to moderation.
Blueprint	A description of the future state that we are attempting to achieve through delivery of the Green Infrastructure Strategic Intervention. It includes a Vision for 2023 and descriptions of relevant outcomes.
Capital Expenditure	Eligible expenditure as per the headings in the National Rules. Examples being infrastructure such as drainage, building and construction.
Challenge Fund	A Challenge Fund is a method of delivering support via a competitive application process. The Green Infrastructure Fund is a Challenge Fund to deliver the Green Infrastructure Strategic Intervention.
Claim	Claim for payment of grant
Clean	Match Funding that has not originated in any way from a European

	source.
Cost Model	A model for claiming and managing ERDF eligible expenditure which can be applied to projects. Cost Models will be more appropriate to projects than others depending on the types of expenditure proposed. Procurement and Flat Rate cost models will be primarily used for the GI Fund.
Data	Numbers, words or images that have yet to be organised or analysed to answer a specific question.
Defrayed	Expenditure that has actually been paid. This needs to be evidenced by bank statements.
Delivery Agent	An organisation that has been awarded funding to deliver an operation under an ERDF strategic intervention. This term applies to SNH.
Delivery Contract	Legal agreement between SNH and any organisation awarded Green Infrastructure Fund funding.
Ecosystem Services	Ecosystem services are the processes by which the environment produces resources used by humans such as clean air, water, food and materials. Ecosystem services provide benefits from ecosystems that contribute to making human life both possible and worth living.
Eligible Activities	Activities which are allowed and may be funded under the Green Infrastructure Fund to deliver the Approved Purposes.
Eligible Costs	Costs associated with eligible activities that may be funded under the Green Infrastructure Fund. These will be either capital or revenue costs.
Evaluation	Assessing the success of the Green Infrastructure Strategic Intervention and each funded project based on the agreed monitoring measures.
Gap Funding	The ERDF funding is the minimum grant necessary to enable the project to proceed once all other sources of funding have been taken into account. The Green Infrastructure Fund is funding of last resort.
Grantee	An organisation that has been awarded funding to deliver an approved Green Infrastructure Fund project.
Green Infrastructure	Green Infrastructure is planned greenspace and water that uses the natural environment to provide environmental and quality of life benefits. It includes parks, woodlands, street trees, play spaces, allotments, community growing spaces, playing fields, road verges, swales, green walls and living roofs, rivers, streams, wetlands and sustainable drainage, active travel and recreational routes. It is best planned into development from the start, but can also be retro-fitted to existing areas.
Green Infrastructure Fund	The Green Infrastructure Fund is a Challenge Fund to deliver the Green Infrastructure Strategic Intervention. It is an open, competitive fund.
Green Infrastructure Strategic Intervention	This is the overarching work for which SNH has been approved as Lead Partner.
Green Infrastructure Team	The SNH team delivering the Strategic Intervention and managing the Challenge Fund.

Greenspace	Greenspace Scotland definition - Greenspace can be defined as any vegetated land or water within or adjoining an urban area or it can be defined functionally by how people use the space – this is explained by our greenspace themes. Scotland’s greenspace facts are available through the State of Scotland’s Greenspace report and links to relevant surveys and statistics.
H&I	EU programme area – Highlands and Islands.
Horizontal Themes	The three European Structural and Investment Fund cross-cutting principles of sustainable development, equal opportunities and social inclusion.
Information	Produced through processing, manipulating and organising data to answer questions, adding to the knowledge of the receiver.
Information Management	The processes by which we create, capture and use information.
Innovation	Innovation can be widely interpreted and may include doing something entirely new, trying a new approach in a different context, implementing a tested approach on a larger scale, testing new approaches or working with new target groups etc.
Lead Partner	Scottish Natural Heritage (SNH) is the Lead Partner for the Green Infrastructure Strategic Intervention.
Legacy	The lasting difference that the project will create for the local area and target groups.
LUPS	EU programme area – Lowlands and Uplands.
Managing Authority	In Scotland the Managing Authority is the Scottish Government (SG) [Business Directorate, Structural Funds Division].
Match Funding	The funding required and secured from other sources in order to deliver the project. For the Green Infrastructure Fund, at least 60% in LUPS and 50% in H&I of eligible costs. Eligible sources of match funding are set out in the Green Infrastructure Eligibility Guidance.
Metadata	Descriptive information about data.
Milestones	Project objectives linked to dates and costs.
Moderation	A step in the Selection process when assessment scores are moderated by the Assessment Panel. The Audit and Compliance Officer will collate all the moderated assessments and scores and rank them for inclusion in the paper sent to the Scrutiny Panel by the Head of Green Infrastructure Fund.
Monitoring & Evaluation	The framework document that sets out the requirements for measuring the achievement of the outputs and outcomes.
Objectives	The high level description of what will be achieved by implementing the Green Infrastructure Strategic Intervention. There are five Objectives in the Strategic Intervention application which provide an overview or statement of what we want to achieve.
Operations	The term used in the European Union Regulations to refer to each of the

	discrete activities that is covered by an ESIF funding agreement. [Regulation (EU) No 1303/2013 Article 2]. For the Green Infrastructure Fund this is the Management Costs and the LUPS and H&I Challenge Funds.
Outcomes	Outcomes are more detailed descriptions of what we want to achieve as a result of the delivery of the projects. They are derived from the Strategic Intervention objectives and have been defined and described in the Blueprint.
Output and Result Measures	The high level measures that look at delivery of the outcomes across the Strategic Intervention.
Outputs	The new infrastructure (both physical and human) that arises from undertaking the activities – to be complete by December 2018.
Physical End Date	The date by which all activities must be complete and outputs achieved (31 December 2018).
Process Measures	The measures used to track how well the Strategic Intervention and the projects are being managed and delivered.
Project	Activities that have received Green Infrastructure Fund funding to deliver approved purposes.
Application	An organisation's application to the Green Infrastructure Fund for funding for a green infrastructure project.
Proposed projects	Proposed projects that have not yet secured funding.
Result Indicators	Three headline indicators (number of projects delivering new / improved infrastructure; increase in open space rehabilitated (hectares); % urban population satisfied with greenspace).
Results	The measurable change in outcomes resulting from the implementation of the project.
Revenue Expenditure	Eligible expenditure as per the headings in the National Rules. For example, staff costs.
Scrutiny Panel	The meeting to agree the short-list for forwarding to the Managing Authority. The Scrutiny Panel, which comprises members from SNH and key organisations, will assure due process has been followed and look at the strategic fit of applications across the Outcomes and added value within the Challenge Fund budget.
Selection	The entire process from receipt of a valid application to the Managing Authority Panel through which proposed projects are selected to be part of the Green Infrastructure Fund and are awarded Delivery Contracts.
Vision	The new state that will be achieved by delivering the Green Infrastructure Strategic Intervention by 2023.
Works	Deliverables on the ground as set out and agreed in a schedule of works.
Year	Anticipated calendar year that the cost will be incurred and defrayed.

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Scottish Natural Heritage
Great Glen House
Leachkin Road
Inverness IV3 8NW

01463 725000

www.snh.gov.uk



Scottish Natural Heritage
Dualchas Nàdair na h-Alba

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